Community pharmacy seasonal influenza vaccination service

Information for Health Boards and pharmacy contractors
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**Purpose**

This guidance is intended to support the provision of seasonal influenza vaccinations by pharmacists in Wales by providing a framework within which Health Boards can make appropriate arrangements with persons providing NHS pharmaceutical services for the establishment of the community pharmacy seasonal influenza vaccination service.

**Introduction**

The purpose of involving community pharmacy in the influenza vaccination programme is to support further progress towards achieving the World Health Organisation’s recommendation of achieving 75% uptake for all those in at-risk groups. A significant proportion of the eligible population do not receive a vaccination there is therefore significant potential for additional providers, in this case community pharmacies, to make a positive contribution to increasing uptake. Recent evidence suggests that involving community pharmacists in the provision of seasonal influenza vaccination may increase vaccination rates\(^1\).

It is envisaged that GPs will continue to be the main provider with community pharmacists supporting their work to deliver better uptake and assist in targeting hard to reach groups.

Service description

The service will offer influenza vaccination to patients identified as being in nationally agreed eligible groups. Patients may be identified by the pharmacy either opportunistically or by the patient presenting and requesting vaccination at the pharmacy.

Pharmacies are expected to focus their provision of influenza vaccination towards individuals who would otherwise have not been vaccinated. In general uptake is lower amongst those under 65 and who are in at-risk groups than those aged 65 and over. It is therefore expected that the majority of patients vaccinated in community pharmacies will be under 65. However pharmacists will have discretion to immunise individuals aged 65 and over if they consider that they are unlikely to visit their GP for vaccination. Pharmacists should maintain a record of patients who were vaccinated in the pharmacy but who had a planned appointment with their GP. Details of the reasons why the pharmacist took this course of action should be recorded.

Aims and intended outcomes

To provide influenza vaccination for those patients in nationally agreed at risk groups. This is to support the wider provision of influenza vaccination and increase the proportion of at risk individuals who receive vaccination. Vaccination of those patients most likely to have a serious or complicated illness should they develop influenza will help to reduce morbidity and mortality.

The service will:

- Increase the number and location of sites providing influenza vaccination;
- Increase vaccination uptake rates in identified target groups;
- Result in more at risk patients, particularly those in hard to reach groups, receiving influenza vaccination;
- Improve convenience for some patients.
Who can participate?

NHS influenza vaccination can be provided only by community pharmacies that have the agreement of their health board to provide the service. Before entering into arrangements with any pharmacy contractor the health board should satisfy itself that the pharmacy contractor meets the minimum requirements set out in this guidance and that the pharmacy has an acceptable system of clinical governance and is complying with any obligation under Schedule 4 to the National Health Service (Pharmaceutical Services) (Wales) Regulations 2013 as amended to provide essential services;

The decision as to the number and location of the community pharmacies with which a health board enters into arrangements to provide the service, is a matter for each health board provided that it is within the broad framework set out by the Welsh Government.

Standards for premises and facilities

Pharmacies providing or intending to provide vaccination services must have appropriate and adequate facilities. At a minimum the pharmacy must have a consultation area which:

- Is a clearly designated area for confidential discussion and which is distinct from the general public areas of the pharmacy;
- Is an area where both the patient receiving the service and the registered pharmacist can sit down together and talk at normal speaking volumes without being overheard by other visitors to the pharmacy or by any other person, including pharmacy staff;
- Is an area which ensures the dignity and privacy of the patient is maintained;
- Is of an appropriate size and layout to facilitate a pharmacist carrying out vaccination in accordance with accepted standards of safe immunisation practice; and
- Is of an appropriate size and layout to allow a pharmacist to manage any potential adverse event which occurs as a result of vaccination
Additionally the pharmacy must:

- Have suitable facilities to ensure adequate hand hygiene can be maintained;
- Have suitable arrangements in place for the safe disposal of sharps and clinical waste;
- Provide a suitable area, which may also be used for other general purposes within the pharmacy, where patients can sit comfortably for at least 15 minutes after being vaccinated; and
- Ensure that all records of vaccinations provided are kept safely and securely.

**Responsibilities of pharmacy contractors**

Pharmacy contractors providing or intending to provide vaccination services must ensure that:

- Influenza vaccination is provided only by registered pharmacists who meet the requirements of the National Competence and Training Framework for the service and whose name is included in the relevant part of the All Wales Pharmacy Database (see standards for training and accreditation below);

- They are aware of and ensure that the service is provided in a way that is cognisant of appropriate nationally agreed standards. This will specifically include, but not be limited to, having in place procedures for dealing with needle stick injuries, syncope and anaphylaxis\(^2\) which include where appropriate the provision of basic life support;

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The service is provided by registered pharmacists who have been vaccinated against Hepatitis B other than where a pharmacist has been offered but declined vaccination;

Any consumables required for the provision of the service (e.g. alcohol hand gels, surface wipes, gloves, swabs etc.) are readily available. Pharmacies are responsible for sourcing and purchasing such consumables.

Arrangements are in place for the safe collection and disposal of sharps and clinical waste associated with the service. Health boards are required to ensure waste collection arrangements are extended to participating pharmacies;

**Standards for training and accreditation**

Pharmacists must maintain their competence in the administration of seasonal influenza vaccines and must continue to update their knowledge and skills as necessary as part of their on-going continuing professional development requirements.

A national competence and training framework has been developed by the Welsh Centre for Pharmacy Professional Education (WCPPE) with advice from Public Health Wales. The framework is based on the national minimum standards for immunisation training. All pharmacists providing the service must meet the required standards. Further details are provided on the WCPPE website ([www.wcppe.org.uk](http://www.wcppe.org.uk)). The procedure to be followed by pharmacists wishing to provide NHS seasonal influenza vaccinations in Wales is set out below and summarised in the flowchart at Annex A.

Pharmacists who did not provide NHS influenza immunisations in Wales in the previous influenza season

A registered pharmacist who wishes to provide the service must, in the current year, either:

- Attend a WCPPE *Influenza Vaccination* live training event
- Successfully complete the WCPPE e-learning module entitled *Influenza Vaccination* and the corresponding online assessment; **and**
• Successfully complete a period of health board approved observed practice in which they administer at least two influenza vaccines to the satisfaction of an appropriate observer.

Or:

• Provide a private seasonal influenza vaccination service, the training for which was provided by one of the providers listed on the WCPPE website, and where the pharmacist has successfully completed the training provider’s requirement for annual update;

• Successfully complete the WCPPE e-learning module entitled *NHS PGD and Basic Life Support* and the corresponding online assessment; and

• Administer influenza vaccination as part of the private seasonal influenza vaccination service prior to providing influenza vaccinations as part of an NHS seasonal influenza vaccination service.

**Pharmacists who provided NHS influenza immunisations in Wales in the previous influenza season**

Where the pharmacist completed the WCPPE training programme in the previous influenza season they must either:

• Make a self assessment of their confidence and competence to administer influenza vaccinations (against the national training and competence framework); and provided that they consider themselves both competent and confident in the administration of influenza vaccination

• Successfully complete the WCPPE e-learning module entitled *NHS PGD and Basic Life Support* and the corresponding online assessment; or
• Attend a health board led update session and successfully complete the WCPPE online assessment³; or

• Access the appropriate NHS e-learning modules and complete the WCPPE online assessment; and

• In the previous two years have attended a live training event covering basic life support and the management of anaphylaxis⁴

Or:

• Make a self assessment of their confidence and competence to administer influenza vaccinations (against the national training and competence framework); and if they do not consider themselves both competent and confident in the administration of influenza vaccination they must follow the arrangements laid out above for pharmacists who did not provide NHS influenza immunisations in Wales in the previous influenza season.

Where the pharmacist completed the training programme of an approved training provider they must either:

• Complete the most recent annual update provided by that training provider and complete the WCPPE e-learning module entitled NHS PGD and Basic Life Support; and

• In the previous two years have attended a live training event covering basic life support and the management of anaphylaxis⁵

Or

³ Pharmacists completing update training other than that provided by WCPPE will be required to access the WCPPE update training in order to access and complete the online assessment.
⁴ Pharmacists will need to check locally whether it is the policy of their health board to require annual attendance at a live training event covering basic life support and the management of anaphylaxis.
• Follow the arrangements laid out above for pharmacists who did not provide NHS influenza immunisations in Wales in the previous influenza season.

Support from WCPPE

WCPPE will:

• Develop the national training and competence framework;

• Provide live training events for pharmacists with no previous vaccination experience;

• Administer and facilitate live training events;

• Develop online resources which provide the underpinning knowledge required for delivering the service; and

• Provide and administer the online knowledge assessment.

WCPPE will make reasonable efforts to provide a number of training places for pharmacists with no previous vaccination experience at live events that is commensurate with the requirement for the number of pharmacies with which health boards are expected to make arrangements set by Welsh Government. Arrangements for any additional training requirements including that required in order to comply with local policies will need to be made by each health board.

Support from Health Boards

Health boards are asked to identify suitable individuals to support live training by providing training and practical assessment of administration of vaccination.

Health boards must also provide opportunities for pharmacists to undertake observed practice where they have either:

• Not previously provided influenza vaccination under the NHS PGD;

Or
• Not made arrangements to complete the training provided by one of the providers listed on WCPPE's website and provided the corresponding private influenza vaccination service.

The specific arrangements for observed practice are a matter for each health board. An observation assessment tool, which has been adapted from the Health Protection Agency's suggested minimum clinical competencies assessment, is available from WCPPE.

The level of support to training and observation of practice provided by health boards is expected to be commensurate with the number and previous experience of pharmacies with which the health board wishes to make arrangements.

**Notification of successful completion of training**

On completion of the WCPPE online knowledge assessment the pharmacist is required to print and complete the pharmacist declaration form which will be available on the WCPPE website. The completed form must be sent, with copies of the relevant certificates (see below) to the NHS Wales Shared Services Partnership. The NHS Wales Shared Services Partnership will confirm, to the pharmacist, that their name has been added to the AWPD and that they are accredited to provide the Community Pharmacy Seasonal Influenza Vaccination Service.

**All** pharmacists wishing to provide the service must complete and return the pharmacist declaration form and copies of the relevant certificates to the NHS Wales Shared Services Partnership including those who submitted a form in the previous influenza season.

**Relevant certificates**

Pharmacists who have successfully completed the WCPPE face to face training and e-learning module entitled *influenza vaccination* and corresponding assessment will be issued with 2 certificates by WCPPE (one covering practical assessment and one

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covering the online assessment element). Copies of both certificates must be provided to the NHS Wales Shared Services Partnership.

Pharmacists not completing the WCPPE face to face training are required to successfully complete the WCPPE e-learning module entitled *NHS PGD and Basic Life Support* or equivalent update and the corresponding WCPPE online assessment for which a certificate will be issued. Pharmacists must provide this certificate alongside confirmation that they have up to date experience of providing seasonal influenza vaccination where the training was provided by WCPPE or one of the providers listed on WCPPE’s website, and where the pharmacist has successfully completed the training provider’s requirement for annual update.

All pharmacists providing NHS influenza vaccinations must complete face to face training in basic life support and the management of anaphylaxis at least every two years. Training may be provided as part of a private seasonal influenza vaccination service annual update or may be provided independently of annual updates. However pharmacists will need to check locally whether it is the policy of their health board to require annual attendance at a face to face training event covering basic life support and the management of anaphylaxis.
Service outline

1. NHS influenza vaccine may only be offered to a patient who is in one of the groups eligible for the seasonal influenza vaccine. Details of the eligible groups in each influenza season are published annually in a Welsh Health Circular, these groups, along with any determined locally by the health board, will be reflected in the PGD for the service operating in each health board area.

2. From October 1 pharmacies shall identify patients in one of the eligible groups agreed nationally and included in the PGD for the service operating in the relevant health board area. Pharmacies may identify patients through any appropriate means which may include: using information contained in the pharmacy’s Patient Medication Record (PMR) or screening prescriptions to identify patients using the guidance contained in Annex B, referral from the patient’s GP or other healthcare professional, distributing agreed promotional materials or responding to requests from patients for information about the service. The contractor shall not publicise the availability of the service, other than by use of nationally agreed materials, unless they have the explicit agreement of the relevant health boards. The role of health boards is to ensure that locally developed publicity is appropriate reflecting the professional nature of the service, well thought out publicity materials that conforms to acceptable (pharmacy) professional standards should not be unduly obstructed by health boards.

3. Pharmacists shall check that each patient is eligible for NHS influenza vaccination and shall ask them whether they have made arrangements to have a vaccination with their GP. Patients who are 65 years of age or over and who have agreed an appointment with their GP should be reminded of the importance of attending the appointment and should not normally be vaccinated at the pharmacy. If a patient, having agreed an appointment with their GP indicates to the pharmacist that they are unlikely to attend that appointment the pharmacist may use their discretion to carry out the vaccination. Pharmacists should maintain a record of patients who were vaccinated in the pharmacy but who had a planned appointment with their GP. Details of the reasons why the pharmacist took this course of action should be recorded.
4. The pharmacy shall provide eligible patients with information, which may be verbal or written, about the importance and benefits of influenza vaccination and shall inform eligible patients of the availability of NHS influenza vaccination from their GP and the pharmacy.

5. The pharmacy shall offer eligible patients an NHS influenza vaccine. Where a patient accepts the offer of an NHS influenza vaccine it must be administered by a suitably trained pharmacist in the pharmacy’s consultation area according to the requirements set out in the PGD. The pharmacist will explain the service to the patient which will include an explanation that information about the service provided will be shared with the patient’s GP.

6. The patient must confirm that they are in an eligible group and sign a declaration to that effect. However a declaration signed by the patient does not remove the obligation of pharmacists to check that each patient is within a group included in the relevant PGD. If the patient is not known to the pharmacist (e.g. because they do not regularly have prescriptions dispensed at the pharmacy) the pharmacist should take reasonable steps to verify that the patient’s identity (e.g. by seeing some form of identification such as a driving license or a credit card) and to verify that the patient is eligible (e.g. by seeing their medication or a repeat prescription order form). Pharmacists should be aware that the administration of influenza vaccine as part of the NHS seasonal influenza vaccination service is only authorised for those patients meeting the inclusion criteria set out in the PGD. Influenza vaccine is a prescription only medicine which cannot be supplied or administered other than in accordance with a prescription or in accordance with the requirements of the PGD.

7. The pharmacist must complete a community pharmacy seasonal influenza vaccination consent form for each patient receiving a vaccination and transfer the information from each consent form to the National Electronic Claim and Audit Form (NECAF) for the service in order to receive payment. NECAF claims should be made promptly (i.e. within 2 working days of the vaccination) in order to allow vaccine uptake to be monitored effectively. Where pharmacists do not make prompt claims payment may be refused. The pharmacy must provide either a copy of the consent form or a list containing the details of each patient vaccinated to the patient’s GP within 5 working days of the vaccination at the pharmacy.
8. The patient must consent to a vaccination being administered and to the sharing of their information with their GP before they can receive an NHS influenza vaccination. The patient will also need to consent to share information with the relevant health board and the NHS Wales Shared Services Partnership for the purpose of monitoring service uptake. If a patient does not provide such consent the service should not be provided.

9. The pharmacy shall advise the patient to remain in the pharmacy for an appropriate period (recommended to be between 10 and 15 minutes) following vaccination.

**Patient group direction**

Pharmacists may only provide NHS influenza vaccination to eligible patients in accordance with a PGD. The PGD will be issued by the health board in which the pharmacy is located and will be based on the national template developed by Public Health Wales. Pharmacists must ensure that they have read and fully understand the PGD in each pharmacy in which they intend to provide NHS influenza vaccinations. Pharmacists must not rely on the template PGD for information regarding the arrangements in each health board area.

**Pharmacy records**

Records must be collected using the pharmacy influenza service forms. Some information will need to be provided to the patient’s GP either by providing a list containing the details of those patients vaccinated who are registered with a particular GP (see Annex C) using either a copy of the consent form (see Annex D). Further information is provided to the health board and NHS Wales Shared Services Partnership when the pharmacy makes a claim for providing the service. Consent forms should be retained in the pharmacy.

**Sharing information**

The details of all patients receiving influenza vaccination through the service must be provided to the person with whom the patient is registered for general medical services as soon as is practical and in any case not later than 5 working days after vaccination. It is

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7 which will be available to download from the Health of Wales Information Services (HOWIS) website at http://www.wales.nhs.uk/sites3/page.cfm?orgid=498&pid=62882
recommended that, as a minimum requirement, pharmacies provide the relevant GPs with this information at least once each week.

Patient consent

Patients who receive the service must give signed consent to vaccination and agreement to share relevant information with their GP, the health board and the NHS Shared Services Partnership. The purpose of sharing the information with the health board and the NHS Shared Services Partnership is to provide assurance to NHS Wales that the service is being provided appropriately and to support understanding how and to whom the service is being provided. If a patient does not consent to their relevant information being shared then they will not be able to access the service.

Pharmacies will need to maintain a record of patient consent for each vaccination administered. The record should be retained for at least 2 years from the date of the vaccination. Suggested wording for the consent form is included at Annex D. Copies of consent forms in both English and Welsh languages should be downloaded by contractors from the Health of Wales Information Services (HOWIS) website at: http://www.wales.nhs.uk/sites3/page.cfm?orgid=498&pid=62882

Patient eligibility

Patients are eligible if:

- They are in one of the nationally or locally defined groups eligible for the seasonal influenza vaccine;

- That eligible group is specified in the PGD operating at the pharmacy;

- They are registered with a GP in Wales; and

- They provide the relevant consent.
**Claims**

Claims should be submitted to the NHS Shared Services Partnership promptly and in any case by the fifth day of the month following the date to which the claim relates using the National Electronic Claim and Audit Form (NECAF) system which can be accessed at: [http://howis.wales.nhs.uk/sites3/page.cfm?orgid=428&pid=45299](http://howis.wales.nhs.uk/sites3/page.cfm?orgid=428&pid=45299). NECAF does not allow incomplete claims to be submitted.
Annex A: Standards for training and accreditation

Pharmacist provided NHS influenza vaccination in Wales in previous season?

- Yes
  - Competent and confident to administer vaccinations in current season?
    - Yes
      - Complete approved annual update training of the approved private training programme (where applicable)
    - No
      - Complete WCPPE e-learning module entitled NHS PGD and Basic Life Support
      - Or: Attend update training provided by Local Health Board
      - Or: Complete NHS e-learning module

- No
  - Either: Complete approved private training programme
  - Or: Attend a WCPPE Influenza Vaccination live training event

Either:
- Complete WCPPE e-learning module entitled NHS PGD and Basic Life Support
- Or: Attend update training provided by Local Health Board
- Or: Complete NHS e-learning module

Complete WCPPE online assessment

- Attended face to face basic life support training in previous two years?
  - Yes
    - Complete face to face training covering basic life support and the management of anaphylaxis
  - No
    - Complete declaration form and submit with WCPPE certificate

Complete declaration form and submit with WCPPE certificate

Submit listing form and certificates to NHS Wales Shared Services Partnership
Annex B: Patient Identification

The information provided below is intended to be used as a guide for pharmacists and pharmacy staff to use to identify those patients who may be eligible to receive NHS seasonal influenza vaccination from information which may be readily available to the pharmacist, for example from the pharmacy Patient Medication Record (PMR) system or from patients’ prescriptions. It is not a definitive guide and cannot be used as the sole method by which a pharmacist confirms a patient’s eligibility, neither does it cover all eligible groups the full list of which will be included in the relevant Patient Group Direction (PGD). Pharmacists must take reasonable steps to ascertain each patient’s eligibility for NHS seasonal influenza vaccination, and will include ensuring that each patient signs a declaration that they are, to the best of their knowledge eligible. Pharmacists are reminded that when administering NHS seasonal influenza vaccination they will be doing so under a PGD. The PGD provides an exemption to the requirements of the Medicines Act 1968 only where treatment is administered to an individual who is covered by the groups specified in the PGD.

<table>
<thead>
<tr>
<th>Eligible groups</th>
<th>Further detail</th>
<th>Guidance on pharmacy selection</th>
</tr>
</thead>
<tbody>
<tr>
<td>All patients aged 65 years and over</td>
<td></td>
<td>Patient date of birth is printed on WP10 prescription forms</td>
</tr>
<tr>
<td>Chronic respiratory disease</td>
<td>Asthma that requires continuous or repeated use of inhaled or systemic steroids</td>
<td>Patient is prescribed medication indicating asthma (e.g. inhaled beta agonists) and has been prescribed oral or inhaled corticosteroids in the previous 12 months</td>
</tr>
<tr>
<td>Chronic obstructive pulmonary disease</td>
<td></td>
<td>Patient is prescribed inhaled corticosteroids, long acting beta agonists (e.g. salmeterol), anticholinergics (e.g. tiotropium) or oral theophylline or aminophylline.</td>
</tr>
<tr>
<td>Chronic heart disease</td>
<td>Chronic heart failure</td>
<td>Patient is prescribed medication indicating chronic heart failure; typically patients will be prescribed, in combination, an ACE inhibitor, beta blocker, spirinolactone. Patients with fluid overload will receive a loop or thiazide diuretic.</td>
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<tr>
<td>Health Condition</td>
<td>Description</td>
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<tr>
<td><strong>Ischaemic heart disease</strong></td>
<td>Patient is prescribed medication indicating ischaemic heart disease; nitrates, ivabradine, nicorandil, ranolozine. Patients may be prescribed other medication for IHD (e.g. calcium channel blockers and ACE inhibitors) but these have multiple indications some of which do not define eligibility, as such caution should be used in interpreting eligibility for vaccination.</td>
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<tr>
<td><strong>Chronic neurological disease</strong></td>
<td>Stroke and transient ischaemic attack (TIA) Patient is prescribed modified release dipyridamole. Patients may be prescribed other medication following stroke (e.g. aspirin and clopidogrel) but these have multiple indications some of which do not define eligibility, as such caution should be used in interpreting eligibility for vaccination.</td>
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<tr>
<td><strong>Diabetes</strong></td>
<td>Type 1 diabetes, type 2 diabetes requiring insulin or oral hypoglycaemic drugs. Diet controlled diabetes Patient is prescribed medication indicating diabetes (e.g. insulin or oral hypoglycaemic drugs).</td>
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<tr>
<td><strong>Immunosuppression</strong></td>
<td>Patient is treated with immunosuppressant medication. Patient is treated with or likely to be treated with systemic steroids for more than a month at a dose equivalent to prednisolone at 20mg or more per day.</td>
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<tr>
<td><strong>Carer</strong></td>
<td>Those who are in receipt of a carer’s allowance, or those who are the main carer, or the carer of</td>
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<tr>
<td>Group</td>
<td>Description</td>
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<tr>
<td>Third sector carer</td>
<td>Individuals who work on a voluntary basis (are not paid for their time and effort) providing care on a frequent basis to one or more elderly, disabled or otherwise vulnerable people whose welfare would be at risk if the individual became ill. These should be identified by a letter from their parent organisation naming the person and confirming their membership of, and role in, the organisation. (Please note – this category refers to individual carers entitled to a free flu vaccine on the NHS, not professional health and social care workers who should be vaccinated by their employer as part of an occupational health programme.)</td>
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<tr>
<td>Pregnant women</td>
<td>All pregnant women at any stage of pregnancy (first, second or third trimesters).</td>
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<td>People living in long-stay residential care homes or other long-stay care facilities.</td>
<td>Vaccination is recommended where rapid spread is likely to follow introduction of infection and cause high morbidity and mortality. This</td>
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<tr>
<td>Category</td>
<td>Description</td>
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<tr>
<td>Members of voluntary organisations providing planned emergency first aid.</td>
<td>Members of recognised voluntary organisations who provide planned emergency first aid at organised public events. (It does not include individuals who happen to be qualified to provide first aid). These should be identified by a letter from their parent organisation naming the person and confirming their membership of, and role in, the organisation.</td>
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<tr>
<td>Community First Responders</td>
<td>Active members of a Welsh Ambulance Service Trust community first responder scheme providing first aid directly to the public. These should be identified by a letter from their parent organisation naming the person and confirming their membership of, and role in, the organisation.</td>
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## Annex C: Community Pharmacy Influenza Vaccination Summary

Use one form for each GP practice

<table>
<thead>
<tr>
<th>Pharmacy Name and Address</th>
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<table>
<thead>
<tr>
<th>GP Practice Name and Address</th>
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### Information for Patients’ GP

The following patients were administered the vaccine at the above pharmacy. The vaccine was administered in line with the health board’s current patient group direction. To ensure that your records and the national data collection arrangements are complete, you are requested to record this using **Read Code 65E20** – Seasonal Influenza Vaccination administered by another Healthcare Professional. Should you wish to receive further details of the vaccination please contact the pharmacy.

### Patient Details

<table>
<thead>
<tr>
<th>Surname</th>
<th>Forename</th>
<th>Date of Birth</th>
<th>Postcode</th>
<th>Vaccination date</th>
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<table>
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<tr>
<th>Pharmacist Name</th>
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<table>
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<tr>
<th>Pharmacist Signature</th>
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<th>Date information sent to GP</th>
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Annex D: Community Pharmacy Seasonal Influenza Vaccination Patient Consent Form

(A Welsh version of this form is available at: http://www.wales.nhs.uk/sites3/page.cfm?orgid=498&pid=62882)

To be completed before administering influenza vaccination. This form should be retained in the pharmacy for 2 years.

<table>
<thead>
<tr>
<th>Patient Unique ID (PMR Number)</th>
<th>Patient Name</th>
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</thead>
<tbody>
<tr>
<td>Patient Address</td>
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<tr>
<td>Postcode</td>
<td></td>
</tr>
<tr>
<td>Date of Birth</td>
<td></td>
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<tr>
<td>Emergency Contact</td>
<td></td>
</tr>
<tr>
<td>GP Surgery</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Influenza at risk group (please tick)</th>
<th>Aged 65 or over</th>
<th>Chronic Respiratory Disease</th>
<th>Chronic Heart Disease</th>
<th>Chronic Kidney Disease</th>
<th>Chronic Liver Disease</th>
<th>Chronic Neurological Disease</th>
<th>Diabetes</th>
<th>Immunosuppression</th>
<th>Carers</th>
<th>Pregnant</th>
<th>Community First Responder</th>
<th>Designated First Aider</th>
<th>People living in long-stay residential care homes or other long-stay care facilities.</th>
<th>Household contact of immunocompromised individuals</th>
<th>Other (as specified in PGD)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
<td>✗</td>
</tr>
</tbody>
</table>

| Have you received a flu vaccination this year? | Yes | ✗ | No | ✗ |
| Are you unwell today, e.g. do you have a temperature or infection etc? | Yes | ✗ | No | ✗ |
| Have you had a reaction to the flu vaccine or any other injection before? | Yes | ✗ | No | ✗ |
| Are you allergic to eggs or egg products? | Yes | ✗ | No | ✗ |
**Patient Declaration:** I have provided the pharmacist with information that is correct to the best of my knowledge. I have been fully informed on the importance of influenza vaccination and the potential side effects of this vaccine. My signature below acknowledges my consent for the administration of the vaccine and for the details to be passed to my GP.

<table>
<thead>
<tr>
<th>Patient Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient Name</td>
</tr>
<tr>
<td>Date</td>
</tr>
</tbody>
</table>

---

**For pharmacy use only**

<table>
<thead>
<tr>
<th>Is the patient eligible for flu vaccine?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the patient wish to receive flu vaccine?</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

**Pharmacist Declaration:** The action specified was based on the information given to me by the patient, which to the best of my knowledge, is correct.

<table>
<thead>
<tr>
<th>Vaccination Date</th>
<th>Time of Vaccination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Pharmacist Administering Vaccine</td>
<td></td>
</tr>
<tr>
<td>GPhC Number of Pharmacist Administering Vaccine</td>
<td></td>
</tr>
<tr>
<td>Name of Vaccine</td>
<td>Batch No.</td>
</tr>
<tr>
<td>Site of injection</td>
<td></td>
</tr>
</tbody>
</table>

**Patient Reported Information**

<table>
<thead>
<tr>
<th>Did the patient have a flu jab last year?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If the patient had a flu jab last year was it:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• A free NHS flu jab provided at the patient’s GP surgery;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• A free NHS flu jab provided at the patient’s home;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• A free NHS flu jab provided at a community pharmacy;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• A flu jab provided at the patient’s place of work;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• A flu jab that the patient paid for themselves at a pharmacy; or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• A flu jab that the patient paid for themselves other than at a pharmacy</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Continues....
### Template

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Has the patient been offered an appointment with their GP this year?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Was the patient unable to attend the appointment with their GP?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Why did the patient choose to have a vaccination at the pharmacy today?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- The patient didn’t need an appointment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- The pharmacy is located near the patient’s place of work</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- The pharmacy is located near the patient’s home</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- The pharmacy was open at a time the patient couldn’t get an appointment.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- The patient was visiting the pharmacy for another reason</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>